

*William Woldman  
Councilor*

*Stuart Murray  
Councilor*

*Zachary Burkett  
Councilor*



*Kevin Lucero  
Councilor*

*Mel Knight  
Councilor*

*David Dornburg  
Councilor*

1

*JoAnne Roake  
Mayor*

## **Draft Minutes**

Village of Corrales

Governing Body Regular Meeting

April 14<sup>th</sup>, 2020 6:30pm

**This will be a Teleconference Meeting which the public is allowed to join.**

**You will be allowed to join the meeting until 6:35p.m.**

**Please call 1-699-900-6833 and use Meeting ID: 560131702#. For any questions regarding the teleconference meeting call Shannon at 505-897-0502**

### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **B. GOVERNING BODY PRESENT**

**Present:** Mayor Jo Anne D. Roake (Not voting), Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

### **C. APPROVAL OF AGENDA**

**Motion:** to approve the agenda, **Action:** Approve, **Moved by** Councilor Woldman, **Seconded by** Councilor Knight.

**Motion:** to amend the agenda to add ratification of David Dornburg as Mayor Pro Tem as an item under old business, **Action:** approve, **Moved By** Councilor Murray, **Seconded by** Councilor Knight.

**Vote:** Motion carried by unanimous vote (summary: Yes = 6).

**Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

### **D. PRESENTATIONS**

**Sandy Rasmussen**

Our committee consists of Suanne Derr, who is involved with the retail and arts sectors. John

35 Perea, who did restaurants and bars. Jennifer Verhoog who did wellness. Gail Horan who did hair salons  
36 and barbers. Kim Stuart is doing other professional services. The Mayor asked me to get together a  
37 group of business people just to get an idea of where they all are in terms of reopening. Their thoughts,  
38 their ideas on things we could send to Santa Fe. They were going to take this week to gather the  
39 information, but evidently the Mayor had a phone call with other Mayors which actually accelerated the  
40 project. We are going to have that information tomorrow. So, even though I will have more information  
41 tomorrow, what little information I do have I will say now. Retail is ready to do whatever it takes to  
42 open, whether that be masks, sanitizers, social distancing. Most of the stores are saying that they are so  
43 small that they could have five people in their store. They would be thrilled to have five people a day,  
44 much less five people all at one time. They would have places for people to wait outside if necessary,  
45 whatever it takes to open. Some of them anyways. Some of them don't want to. Some are saying that if  
46 the Governor lets us open on May 15<sup>th</sup>, they may wait until June 1<sup>st</sup> just to see how it goes. I talked to  
47 John Perea today about what is going on with the bars and restaurants and he is saying that the rumor is  
48 that the restaurants will probably be opened last in the process. Also, if they are limiting occupancy, it  
49 may just be better for them to stay with takeout so they don't have to hire the extra help. John's  
50 employees all got unemployment, so they are okay, and he thinks that all the restaurants are okay. I  
51 heard that even if they are open, people are going to be hesitant to go out and eat. The demographics of  
52 our community are such that they do not want to get sick. John says that it seems like everyone is going  
53 to survive. One person doesn't want any restrictions because it does not feel normal. Casa Perea who  
54 has the store and the event space are going to do the social distancing and whatever needs to be done in  
55 order to open the store, but they are not having any events for the remainder of 2020. They are taking  
56 reservations for 2021. Our B&Bs are open, but since no is coming, they might as well be closed. They  
57 can only have 25% occupancy, which is only a room for many of them. Hair salons, she is still gathering  
58 information for that, but one of them is going to ask patrons to wear a gown, a mask, booties and use  
59 sanitizer. She will do the same and also have a shield. Some of them ask that when the rules come out  
60 that we would share them with the businesses and clarify what direction they need to go, because  
61 sometimes it is not clear which direction they should go. All and all the Village is in a good spot  
62 because people are working together. Landlords are forgiving rent, or greatly reducing it. I haven't heard  
63 of any businesses closing other than Talbot Auctions because of rent issues. Red Paint Studios is  
64 working out of her home because her son has immune issues. She was going to move to Albuquerque  
65 anyways because she wants to try the Albuquerque market for a while. The good news is that there is  
66 plans for a new tapas bar and restaurant. Also, the people who bought the Victorian house across from  
67 the Recreation Center have a three-phase project that is going to go on there. There is good and bad, but  
68 we are all going to survive because we are a bunch of good people who work together.  
69

70 **Councilor Woldman:** Thank you Sandy for your update. Do you know of any of our businesses that  
71 applied for any of the money from the federal stimulus package?  
72

73 **Sandy Rasmussen:** I know that Ex Novo did. I know a number of the ones that I have spoken to did not  
74 because they feel okay and they want to leave the money there for people that need it. In our  
75 questionnaire, one the questions we asked was are you comfortable financially implementing any  
76 changes? I think if they were financially worried, they would have mentioned it there.  
77

78 **Councilor Woldman:** Great, just also as a note, there is going to be an economic development  
79 department webinar on Main Street on Thursday at 10:15.  
80

81 **Sandy Rasmussen:** I think it is at 2:15.  
82

83 **Councilor Woldman:** We will have to double check.  
84

85 **Mayor Roake:** Sandy I guess we can expect to get all the data from the committee members and we can

86 update the council. The Governor did ask for suggestions from the localities so that the municipalities  
87 feel like they had a plan that fit them instead of one size fits all. However, I have also been on meetings  
88 where the various municipalities would like to sort of look like they are asking people to do the same  
89 thing. That may be a little more difficult. I want to assure the businesses that whenever we get some  
90 guidance, we will try to get that out to them the best we can. Any other questions for Sandy?  
91

92 **Councilor Burkett:** Has there been any discussion with any of the restaurants about selling some of the  
93 groceries that they could possibly get at wholesale prices? That way we get them some business and also  
94 some gross receipts into the Village. There are a couple restaurants in small communities around the  
95 state that are doing similar things and it seems like a good idea.  
96

97 **Sandy Rasmussen:** I am happy to reach out and ask that question. You know that would be a great  
98 thing for Las Ristras to do. They haven't been open because they cannot get enough people, so maybe  
99 they could do that.  
100

101 **Councilor Burkett:** Right, and they don't have to do everything, but things like milk, eggs, flour, cereal  
102 and the bare essentials would be great. I think that would fill people's needs on a lot of days. There is a  
103 restaurant in Aztec that I think is doing it with meat. Its great because they are pulling in gross receipts  
104 for the town. That would be great for the Village rather than driving a mile down the road and giving  
105 that money to Albuquerque.  
106

107 **Sandy Rasmussen:** I will bring it up with Mr. Perea since he is my go-to for restaurants.  
108

109 **Councilor Lucero:** Sandy, could you repeat the names of the people in your committee?  
110

111 **Sandy Rasmussen:** Suanne Derr, John Perea, Jennifer Verhoog, Gayle Horan and Kim Stuart.  
112

113 **Mayor Roake:** Well Sandy I just want to say thank you for really wrangling this and we can continue to  
114 work on this. I just think it is important to show that we are trying to help the businesses and ourselves  
115 as we get ready for the next phase.  
116

### 117 **Erika Edgerly – Intel East Slope Update**

118 Thank you very much for the invitation to come back and speak with the councilors on the work  
119 we have been doing. I am happy to report that we are done with the improvement project on the east  
120 side of Intel's property that abuts Corrales. It is back open completely. We really appreciate the patience  
121 from our neighbors as well as from the Village. I know this has taken much longer to get started than  
122 anticipated, but I really feel that we got good contractors together and they did a really good job. We  
123 have also had the engineering team out there making some adjustments which we will get to the Village.  
124 But again, we appreciate the patience of the Village and our neighbors. As soon as the Village offices  
125 open back up, Ron will get a copy of the final drawings for your records. I am happy to meet with any of  
126 the councilors or even take a socially distant walk with you along the trail. Thank you, Shannon, for  
127 pulling up the pictures. The top photo is looking south a little above El Rey Road. As you can see the  
128 trail is brand new. The trail is actually canted about three degrees towards the west. There was a curb  
129 added with the intent that the trail can be its own retention pond. To the right of the trail you can see the  
130 gravel that was added so that will also become a retaining pond. That is at the real narrow part of the  
131 trail. That is where the neighbors really reached out to the council and had some specific concerns. I  
132 have gotten general feedback from them that they are very happy. I know one of the neighbors walked  
133 the path and appreciated the work. The next picture is looking north from the trail near Hop Tree Trail.  
134 The pond is there between the two trees and the dark grey you can see in there is gravel that we added  
135 for a stability purpose. We terraced this area so that each terrace acts as a smaller pond. The pond itself  
136

137 is much bigger than it used to be, and there are large rocks in there to ensure that there isn't more  
138 erosion issues for the pond. If you look at the trail itself, again it is canted towards the  
139 Intel property. The last picture is the entrance at the Los Cerros junction. We put in some steps and well  
140 as more curbing. The curb is pretty high, and is continuous with no breaks in this area. The steps are  
141 there to ensure no damage is done to the work we have done in that area. On the other side of the path  
142 you can see the wall that was put in. Just on the other side of the wall is about a foot of gravel that has  
143 been put in to help slow down water coming in and then settle it out. There is also a terraced pond on the  
144 other side of the wall as well. That is our overall update, I can stand for any questions or comments.

145  
146 **Councilor Dornburg:** Erika I just wanted to say thank you. I recognize all those places because I have  
147 been breathing very hard as I have run in those places in past years. The work looks pretty significant,  
148 so thank you, and I can't wait to put eyes on it. Thank you for the update.

149  
150 **Councilor Murray:** Hi Erika, this is the first time I have gotten the chance to talk to you but I did see  
151 that you have put a lot of work into this. I do have some concerns. When they designed this, what event  
152 did they plan this for?

153  
154 **Erika Edgerly:** It was designed to a 100-year flood event. That is consistent with Sandoval County and  
155 Albuquerque.

156  
157 **Councilor Murray:** I noticed that the curbing is not continuous and has some breaks in it. I walked the  
158 path the other day, and there is a section where there is an opening in the fence. There is a break in the  
159 curb as you come down the hill and there is a berm that comes around in towards the property. The  
160 opening in the fence line looks as if there were significant water that it could still run down into the  
161 Village area.

162  
163 **Erika Edgerly:** If you wouldn't mind, could you send me a picture of the area you are concerned  
164 about? That way I have some documentation about it. I am happy to follow up on it with engineering  
165 design to see what the intent of it is. The curb is not continuous along the entire trail because of the  
166 terrain and features that were put in with some of the check damns, some of the berms and some of the  
167 rock.

168  
169 **Councilor Murray:** I was also talking to Allen Nicolson and one of his concerns is still that there are  
170 haybales between the curb and the fence. There are gaps in there where water can flow onto his property  
171 because of the vegetation that is in place.

172  
173 **Erika Edgerly:** We have had a couple different meeting with Mr. Nicolson and one we are trying to set  
174 up with him to address some of his concerns. The guidance from everyone, including the Village was to  
175 leave the haybales in place. That's why they are there. I believe the engineering firm very firmly  
176 believed that water that could fall in that section has been addressed with the earth work that has been  
177 done. We want to make sure that Mr. Nicolson hears that from the engineers and if we have concerns,  
178 we can go back over the map with him.

179  
180 **Councilor Murray:** Do you consider then, the terraces and some of the haybales that are in place to be  
181 part of the permanent installation?

182  
183 **Erika Edgerly:** Yes, I do.

184  
185 **Councilor Murray:** Even though the haybales will degrade and so will the terraces?

186  
187 **Erika Edgerly:** We have maintenance plans in place that the engineering firm approved. Just as a note

188 we do quarterly maintenance, which we just completed recently for the entire east slope. So, we will  
189 follow those maintenance plans the engineering firm approved.

190  
191 **Councilor Murray:** My last comment is that there is an opening in the fence right above the property  
192 that I think comes off of one of the Intel parking lots. It looks to me that it could stand to maybe have a  
193 little bit of work done because it looks like it just comes flat off the property down to the trail. I know  
194 you are making big improvements down there at the south end but I think you ought to look into that too  
195 because it looks like it is just dirt coming off of that opening. Unless you are going to close that fence  
196 off.

197  
198 **Erika Edgerly:** The fence is hopefully going to be closed off this week. It could push out until Monday  
199 depending on the contractor’s schedule. What is going up there that you can’t see is that the dirt up there  
200 is actually bermed up and canted back towards Intel. All of that will be remediated and put in place. We  
201 are going to be reseeding up there, we just haven’t had the opportunity to since construction just  
202 completed.

203  
204 **Councilor Murray:** So, what kind of grass do you use?

205  
206 **Erika Edgerly:** It is the DOT standard seeding as recommended by the state.

207  
208 **Councilor Murray:** Thank you for all the work you have done. I walked up there Sunday and it looks  
209 great.

210  
211 **Mayor Roake:** Any other questions? No? I just wanted to say I am very happy that we have gotten to  
212 this point. I feel Erika has been very diligent that this project has come to pass so we thank you and we  
213 hope that these improvements will make a big difference when monsoon season comes around. Also  
214 thank you Erika, at least from our point of view, for being transparent with us and always willing to  
215 answer our questions and concerns.

216  
217 **E. REPORTS**

218 **1. Administrator’s Report**

219 **Administrator Curry:** The first thing I wanted to report on was the Grower’s market this past  
220 weekend which was very successful. We used the same route and plan as before. The reports we  
221 have back from Tanya and Lynn were very successful. There are always little bumps, but the crowd  
222 was about the same, maybe a little larger. We are happy that people came and were conscious of the  
223 rules. The second thing I wanted to mention was the DFA budget coming up. They have extended  
224 some deadlines. I think I mentioned this last meeting, but they have asked us to resubmit last year’s  
225 budget. The deadline for submitting the initial budget is June 1<sup>st</sup>. The final budget deadline will be  
226 July 31<sup>st</sup>. As we are working through all of that, we are aware that there will be a special session  
227 sometime in June so we will just have to see what happens there. But, the DFA is being very  
228 helpful as we go through this process. A couple of other things that I am happy to report on is the  
229 library parking lot was made much better by Michael Chavez and his crew. The parking lot is much  
230 more accessible now and the library entrance has been moved to make it more appropriate to go in  
231 there. So, if you get a chance to go by, you will certainly see that a lot of work has been done. Plus,  
232 if you go across the street, to Village hall, you will also notice that the library has a hotspot set up  
233 there for anyone who wants to take advantage of some digital reception. You will also note that we  
234 are continuing work on the new P&Z building. We are running into some normal issues during the  
235 course of construction. Facility Build as a contractor has done excellent work and has been timely  
236 on their schedule and reporting. Salce Basin is ahead of schedule. Michael got some great photos of  
237 the work going on. It is a project that the Village should be proud of and it is something that we can

238 point to from an efficiency. The last thing I wanted to report is that the Mayor has been elected to  
239 District 8 to be our representative in the Municipal League. As you know the Municipal League is  
240 going through a lot of changes right now, so I think this is extremely important to the Village in  
241 our, and other communities' representation there. She was unanimously elected there yesterday.  
242 The Municipal League is our voice in the legislature, so our representation is being well fought for.  
243

244 **Councilor Knight:** I was wondering about the Grower's Market, I heard that they had people on  
245 bikes as well as someone on a horse go through. Is that going to be okay, or are they going to try to  
246 get people just to go in their vehicles?  
247

248 **Administrator Curry:** We are trying to make them adhere to the rules put out there. Tanya, do you  
249 want to add anything?  
250

251 **Commander Lattin:** I did get a request from a councilor and the Grower's Market to allow  
252 bicycles. There are some people who only ride their bicycles. Any other rules about other animals  
253 we can enforce. That one is really up to them because someone stated that in the state of New  
254 Mexico, a horse is considered a vehicle.  
255

256 **Councilor Knight:** I had one other question about code enforcement. Is the code enforcement on  
257 the job, even during COVID?  
258

259 **Administrator Curry:** Our code enforcement officer is on the job. She is in the office nearly every  
260 day and she does go out. The schedule is certainly abbreviated by some of the precautions we are  
261 taking. One of the reasons we have been extremely happy with her work was that I overheard a  
262 phone conversation she was having in the office yesterday and she is very straight forward and she  
263 sometimes gives people the answers they do not want to hear. She is always very polite and straight  
264 forward.  
265

266 **Councilor Woldman:** I had a question. The money that came out of the recovery package for  
267 states and municipalities, we know that larger cities are going to get a set amount, but there is \$1  
268 Billion that came to New Mexico for municipalities. Do we know is there a formula that has been  
269 set for those monies yet?  
270

271 **Administrator Curry:** I am going to defer to the Mayor.  
272

273 **Mayor Roake:** No, we do not know that yet. I am going to be on several calls and I will continue  
274 to see what that formula might be.  
275

276 **Councilor Woldman:** Thank you, and as you might have read, the next monies are going to be  
277 pushed hard for states and localities. It will also be for reimbursement of lost revenue, not just for  
278 COVID expenses. Hopefully that will all come forth sometime at the end of May.  
279

280 **Councilor Murray:** I had a request for the Grower's Market, is there any chance they could go  
281 back to a walking market? This person was referring to Los Ranchos and how successful they seem  
282 to be.  
283

284 **Administrator Curry:** One of the reasons we have done the drive through market was to find a  
285 better way to adhere keeping people from gathering in groups. I think that until such time that we  
286 get further into the transition of opening up that that is something we can discuss. For the short term  
287 we are going to stay where we are at right now.  
288

289 **Councilor Murray:** I think that is a pretty good idea too. She did say she wanted to ride her bike  
290 and I said it was like any other vehicle you are not protected from the virus whether you are in a  
291 car, horse or bicycle. Anyways, thank you, I think that is a good idea.  
292

293 **Councilor Lucero:** I just wanted to follow up Councilor Murray's statement. First, and I do not  
294 think we can say it enough, I appreciate the work that goes into the Grower's Market. The  
295 comments that I got were similar, just to reiterate what Councilor Murray was saying. The  
296 comments I got wanted to explore the feasibility of a walking market. But certainly, as we begin to  
297 open up again, is there a feasibility to opening that back up again?  
298

299 **Administrator Curry:** What I would say to that is that the Grower's Market, because of the  
300 situation we are in, is always going to be a work in process. What makes our situation a little  
301 unique is that it is taking place in the Parks and Recreation area, which is currently closed to the  
302 public. So as restrictions start to lighten up, we will certainly look at that, but since it is currently  
303 closed it is kind of an issue with consistency. So, with the whole area being closed, we are trying to  
304 accommodate the Grower's Market in that context. It makes it a little different than the facility at  
305 Los Ranchos, but everything is on the table and everyone is trying to get back to normal. I don't  
306 know if it will ever be normal again like it was, but we are trying to work with everybody. Lynn  
307 doesn't even know when the swimming pool might be open or if it can open. So, with the idea that  
308 the facility is closed, we have tried to carve out the Grower's Market as precisely as we can.  
309

310 2. Department Reports

311 3. Boards/Commission Reports  
312

313 **F. COUNCILORS FORUM:** *This section is for information purposes only, not for discussion and*  
314 *debate, to inform the Governing Body of an issue/concern that would not be addressed on the agenda*  
315 *during the business session.*  
316

317 **Councilor Burkett:** I would love to see if the Village could do some sort of marketing campaign to try  
318 and get people to go to the local businesses. We can meet most of their needs in terms of essential  
319 services. We have a pharmacy; the frontier mart is great for basic groceries and the Mercantile fills a  
320 very important need. I don't know what our role could be in promoting that, maybe our friends at the  
321 Corrales Comment could help with that. Maybe if Mainstreet could put together a list of all the essential  
322 businesses in Corrales, I think that would be very helpful.  
323

324 **Councilor Murray:** I know I sent you, Ron and Michael Chavez an email about the bicyclists. I think  
325 we also need to look at some sort of safety campaign for equestrian, pedestrian and bicyclists in the  
326 Village. There seems to be some concern about people not paying attention to the horses.  
327

328 **Councilor Knight:** I just wanted to comment that the Corrales Comment actually has a list of the  
329 businesses and what they are offering like drive up services. There is some information there about the  
330 businesses that are open.  
331

332 **Councilor Woldman:** I just wanted to thank the community for all the contributions to the KARMA pet  
333 foodbank. It has been overwhelming and has been terrific. We know that this is going to be a concern  
334 for quite some time and continued support is appreciated. This may relieve some people from having to  
335 choose to feed themselves or their pets, or surrender their pets.  
336

337 **G. CORRALEÑOS FORUM:** *This section is for information purposes only, not for discussion and*  
338 *debate, to inform the governing body of an issue or concern that would not be addressed on the agenda*  
339 *during the business session. There is a 3-minute time limit, unless approved by the Presiding Officer.*

340  
341 **All comments must be emailed and will be read into the record. Please email comments to the**  
342 **Village Clerk at [sfresquez@corrales-nm.org](mailto:sfresquez@corrales-nm.org) no later than 12:00 p.m. on Tuesday April 14<sup>th</sup>.**  
343

344 **H. CONSENT AGENDA:** *All matters listed under the Consent Agenda are considered to be routine by*  
345 *the Village Council and will be enacted by one motion. There will not be separate discussion of these*  
346 *items. If discussion is desired, that item will be removed from the Consent Agenda and will be*  
347 *considered separately.*  
348

- 349 1. Approval of minutes for April 14<sup>th</sup>, 2020 Regular Council Meeting

351 **Motion:** to approve the consent agenda, **Action:** Approve, **Moved by** Councilor Stuart Murray,  
352 **Seconded by** Councilor Mel Knight.

353 **Vote:** Motion carried by unanimous vote (summary: Yes = 6).

354 **Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel  
355 Knight, Councilor David Dornburg, Councilor Zachary Burkett.

356  
357 **I. ITEMS REMOVED FROM CONSENT AGENDA:**

358  
359 **J. OLD BUSINESS:**

360  
361 **Mayor Roake:** I am now going to return to our business of Mayor Pro Tem. At the last meeting the  
362 council voted to put David Dornburg in the position of Mayor Pro Tem. We were asked tonight to ratify  
363 that. So, I am going to ask for a motion to ratify David Dornburg as Mayor Pro Tem.

364  
365 **Motion:** to ratify David Dornburg as Mayor Pro Tem, **Action:** Approve, **Moved by** Councilor Stuart  
366 Murray, **Seconded by** Councilor Kevin Lucero.

367 **Vote:** Motion carried by unanimous vote (summary: Yes = 6).

368 **Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel  
369 Knight, Councilor David Dornburg, Councilor Zachary Burkett.

370  
371 **K. ANNOUNCEMENTS/FUTURE AGENDA ITEMS:**

372 **Graduation Parade on May 23<sup>rd</sup>**

373  
374 **Economic Team**

375  
376 **Presentation from Sandy on Business**

377  
378 **Lodger's Tax**

379  
380  
381 **L. ADJOURNMENT**  
382

383 A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 4324 CORRALES  
384 ROAD, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR

385 ON THE WEBSITE: [www.Corrales-NM.org](http://www.Corrales-NM.org) click on Government & Council Meetings

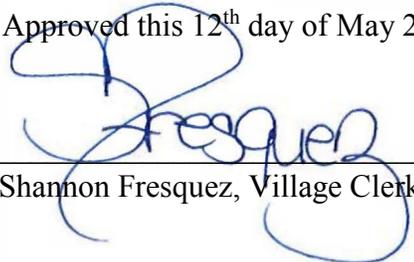
386 If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary

387 aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at the Village Offices located at  
388 4324 Corrales Road, at least five (5) days prior to the meeting or as soon as possible.  
389 Public documents, including the agenda and minutes, can be provided in various accessible formats.  
390 Please contact the Village Clerk at 897-0502, or by e-mail at [sfresquez@corrales-nm.org](mailto:sfresquez@corrales-nm.org) if a summary or other type of accessible format is needed.

391 **NEXT REGULAR COUNCIL MEETING: May 12, 2020 at 6:30pm**

392 I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act,  
393 Section 10-15-1 through 10-15-4 NMSA 1978 and the Open Meetings Resolution 18-035.

394 Approved this 12<sup>th</sup> day of May 2020.

395   
396 \_\_\_\_\_  
397 Shannon Fresquez, Village Clerk