

Corrales Community Library Board  
Meeting Minutes  
May 10, 2012

I. Attendance

President Nancy Kelbley called the meeting to order at approximately 7pm in the library. Ginger Foote, Kay Burgess, Jerome Goss and David Johnson were in attendance. Louis Baudoin and Donna Wylie were excused. Carla Spencer was present.

II. Agenda

The board approved the agenda as presented.

III. Minutes for April 12, 2012 were approved with one typo corrected. Under the Librarian's Report, item A should read: "front office at CCL." This is in regards to improvements to the staff office area.

IV. Librarians Report (Please see attached report.)

I. Items discussed that were not on the written report include:

- I. Carla requested 10 additional staff hours. She provided information on how the library has increased service and circulation over the last 3 years. This information was presented to the village administrator. These additional hours are now pending the 1% mill levy currently under consideration by the Village Council.
- II. FOCL's Father's day concert is scheduled for June 17 from 5-8pm. Local bands The Buckaretttes and La Chat Lunatique and have been booked. It will be an alcohol free event and admission is free.
- III. We are coming up on our 1 year anniversary with the Overdrive E-Book database. Corrales Library patrons account for approximately half of the check outs from the database.
- IV. Carla went to a planning meeting for the State Library where she along with other librarians from around the state provided ideas for a 3-5 year strategic plan that will be implemented by the State Library. Carla had a chance to network with other librarians and hear what kinds of programs they are providing their communities.

V. Old Business

None


VI. New Business

Elections for Library Board positions will be held in June.

The next board meeting is scheduled for June 14, 2012

The meeting adjourned at approximately 8:00.

Respectfully submitted,

  
Nancy Kelbley

LIBRARIAN'S REPORT  
APRIL 2011  
STATISTICS

	<u>April 2011</u>	<u>March 2011</u>	<u>April 2010</u>
Walk-ins:	3016	4170	3460
Registration:	25	50	46
Acquisitions:	196	313	304
Loss & Discard:	107	109	112
Circulation			
Adult books	1339	1520	1416
Juvenile books	1504	1929	1575
YA	239	307	364
Periodical	25	40	55
Adult Media*	1128	1391	1113
Inter-Library	1	2	0
Children's Media*	169	303	254
Southwest Room	44	72	44
In house Reference	475	550	685
TOTAL	4924	6114	5506

**PROGRAMS--Children**

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

April 6	21 participants
April 13	18 participants
April 20	24 participants
April 27	18 participants

Earth Day April 16	with Edwina 18 children
Food of India April 13	with Edwina 16 teens
Library visit April 1	with Edwina 5 preschoolers
Salsa Dancing! April 29	Nancy Latuja 24 dancers
Game night April 5, 12, 19, 26	with Edwina 32 teens
Yoga in the park April 30	Corrales Dance Studio 6 students

### **PROGRAMS—All ages**

The Saturday Stitch Club had a meeting in the library on Saturday, April 9th. There were thirteen ladies in attendance. The library will host the meetings on the second Saturday of each month.

On April 21<sup>st</sup>, the library hosted a discussion with Ben Radford on "Behind the Scenes at Ghost T.V."

On April 28th, the library hosted the annual Red Shoes Award in memory of Dara McLaughlin. This year's winner is poet, Lisa Gill. She read from several of her published works.

### **Meetings**

Bosque Commission:	4/14
Library Board:	4/14
Friends of the Corrales Library:	4/4
Water Advisory Board:	4/5
Equestrian Advisory Committee:	4/28
Bicycle Pedestrian Advisory Committee:	4/28

### **Library Hours**

The library was closed April 21<sup>st</sup>, 22<sup>nd</sup> for the migration to a new library automation system. The library also closed Saturday, April 23<sup>rd</sup>, for the annual Easter Egg Hunt in the park.

### **Library Personnel**

Total scheduled (desk) volunteer hours for the month of April 2011: 336 hours.

On April 18<sup>th</sup>, there was a webinar for library staff with Biblionix, the library automation vendor, to go over the necessary configurations for the new system.

On April 18<sup>th</sup>, there was a meeting for Sandoval county librarians with representatives from the county manager's office to discuss the funding of the next County bond, approved by voters in November 2010.

On April 28<sup>th</sup> and 29<sup>th</sup>, the library staff attended the New Mexico State Library Conference in Albuquerque.

### **Library News**

We are keeping a count on computer users on the Gates computers. In April, there were a total of 552 computer users signed in.

There were 2,769 hits on the Library's website during the month of April.

The new automation system for the library was initiated on April 25<sup>th</sup>. Biblionix is the vendor for the system and the migration went very well. It required the library to close so that all the data for circulation and library collections could be transferred to the new vendor. Our special thanks to volunteers Sheryl Farley, Janice Noruk, Lara Aho and Nancy Kelbley, for being designated "hand-holders" for volunteers learning the new system on the desk.

The new database, Overdrive, for eBooks and eAudiobooks, will be available beginning May 9<sup>th</sup>. A survey will be available for patrons to fill out for preferences in collection development for eBooks and eAudiobooks in the library.

Bob Serier, a local wood worker, designed a table and display board to go on the wall behind the circulation desk. New shelves featuring "Staff Pics" are being designed. The Friends of the Library are funding these new furnishings.

The members of the Sandoval County Digital Library Consortium have applied for additional grant monies with the New Mexico State Library for additional titles for the database. Grant awards will be made after July 1<sup>st</sup>.