

CORRALES COMMUNITY LIBRARY BOARD MEETING

MINUTES

12 June 2003

I. Attendance

Ginger Foote, President, called the meeting to order at 7:55 PM in the library. Members present were Lou Baudoin, Kay Burgess, Pat Fletcher, Michael Schoessler and Donna Wylie. Carla Spencer, Library Director, and Susan Halloran, newly hired Assistant Librarian, were also present. Bill Wible was excused.

II. Agenda

There was no agenda.

III. Minutes

The May minutes were approved.

IV. Librarian's Report

- A. Programs. There were two programs held recently at the library. Lisa Lenard talked about interpreting dreams. A program on Tibet attracted 36 people.
- B. The New Mexico State Library – sponsored Technical Institute classes included using Excel for library budgets and protecting public access computers.
- C. 21 applications were received for the Assistant Librarian position. Interviews were held with the Library Director and staff. Also participating were Ginger Foote and Kay Burgess from the Library Board. Susan Halloran was hired and has begun working.
- D. Wireless Internet and the web page are delayed until a fire wall is in place.

V. Other Business

- A. 248 people attended the first Tuesday night program of the Summer Reading Program.
- B. Two student volunteers will be helping for the summer.
- C. The old post office building is for sale again. Library sign restoration is further delayed.
- D. Sandoval County Commissioner Damon Ely presented a check for \$1,000 to the FOCL for children's programs and activities.
- E. Intel grant purchased a "karaoke" speaker for use in programs.

VI. Next Meeting

The next Board meeting will be Thursday, July 10, 2003, at 7:30 PM.

VII. Adjournment

The meeting was adjourned at 8:32 PM.

Respectfully submitted,
Kay Burgess, Acting Secretary

LIBRARIAN'S REPORT
APRIL 2003
STATISTICS

	<u>April 2003</u>	<u>March 2003</u>	<u>April 2002</u>
Walk-ins:	3020	2176	2104
Registration:	78	56	64
Acquisitions:	149	199	219
Loss & Discard:	44	49	36
 Circulation			
Adult	1065	1028	854
Juvenile	1385	1067	841
YA	57	40	26
Periodical	44	37	37
Adult Media*	390	368	348
Inter-Library	4	3	5
Children's Media*	247	280	145
Southwest Room	50	50	44
In house Reference	256	207	132
TOTAL	3498	2945	2432

PROGRAMS--Children

Story time with Beckie's story time friends (Wednesday, 10:00 AM):

April 2	32 children
April 9	22 children
April 16	20 children
April 23	30 children
April 30	42 children

Storytelling April 5	Terry Alvarez 15 children
Glass Piano April 12	Mayling Garcia 24 children and adults
School Tour April 11	Corrales Elementary 20 first graders

PROGRAMS--Adult

There was a reading featuring Judy Fitzpatrick to celebrate National Poetry Month on April 30th in the library.

Meetings

Bosque Commission:	4/10
Library Board:	4/10
Friends of the Corrales Library:	4/7
Bicycle Pedestrian Advisory:	no meeting
Harvest Festival meeting:	no meeting
Writer's Group:	4/4

Library Hours

The library was closed Friday, April 18th at 1 p.m. and Saturday, April 19th to observe Easter.

Library Personnel

Total scheduled (desk) volunteer hours for the month of April, 2003: 380 hours.

Carla Spencer attended a workshop on collection development at the State Library on April 2nd. Topics included text reference materials needed in a library now that electronic resources are available.

Library News

We are now keeping a count on computer users on the Gates computers. In April, there were a 501 users signed in with 90 of the total group under the age of eighteen.

New road signs for the library, facing north and south on Corrales Road, were installed in April by the Highway Department.

The New Mexico Library Conference was held in Albuquerque on April 23rd through April 25th. Beckie and Carla attended workshops both days. Useful subjects included an overview of the Gale reference database available in the library.

Intel has awarded our library a wireless router and PC cards to offer wireless access in the library for patrons and staff use. The installation is not scheduled at this time.

Heather O'Daniel has been meeting with the staff to design a web page for the library. Work is underway to get the library on the Web. Part of the project includes planning for the library catalog to be available on the library site.