

# CORRALES COMMUNITY LIBRARY BOARD MEETING

## MINUTES

February 12, 2004

### I. Attendance.

Ginger Foote, Board President, called the meeting to order at 7:30 PM in the Library. Members present were Kay Burgess, Michael Schoessler, Louis Baudoin, Pat Fletcher, and Bill Wible. Donna Wylie was excused. Also attending were Harry Staven, the Village Administer; Rod Frechette, Friends of the Library President; and Carla Spencer, Library Director.

### II. Approval of Agenda.

The Board reviewed and accepted the Agenda.

### III. Approval of the Minutes.

The Board approved the January minutes.

### IV. Librarian's Report.

Carla Spencer presented her monthly library report. Highlights include:

**A. Survey Questionnaire.** To help with long range planning, the library will conduct a customer survey. The most recent survey is 7 years old.

**B. Friends of the Corrales Library.** The FOCL spent \$3,875.00 for children's programs.

**C. Fundraising.** Book sales and other donations raised \$3,274.00 in 2003.

**D. Library Anniversary.** The FOCL are discussing way for celebrating the library building's 25<sup>th</sup> anniversary in the fall.

### V. Other Business.

**A. Improvements.** The Director suggested that some future village bond monies might be used to install a security light near the band shell. The board passed a motion to support village governments' efforts to plan and fund lighting and parking improvements.

**B. Additional proposed projects.**

Members of the board and other attendees discussed the possibility of converting the library building to refrigerated air from evaporative cooling.

The League of Women Voter has asked to set up a voter registration booth as a service to our customers on a temporary basis.

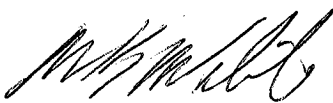
VI. Next Meeting.

The Board's next meeting will take place Thursday, March 11, 2004 at 7:30 PM in the Library.

VII. Adjournment.

There being no further business, the Board voted to adjourn at 8:30 PM.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Bill Wible', is written over the printed name.

Bill Wible  
Secretary

**LIBRARIAN'S REPORT  
JANUARY 2004  
STATISTICS**

	<u>January 2004</u>	<u>December 2003</u>	<u>January 2003</u>
Walk-ins:	2532	2480	2495
Registration:	64	41	72
Acquisitions:	254	184	191
Loss & Discard:	175	56	48
Circulation			
Adult	1076	894	1006
Juvenile	1449	1055	1087
YA	52	26	30
Periodical	44	38	27
Adult Media*	478	403	328
Inter-Library	2	2	3
Children's Media*	208	162	229
Southwest Room	50	48	47
In house Reference	229	182	204
TOTAL	3588	2810	2961

**PROGRAMS--Children**

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

January 7	21 children
January 14	24 children
January 21	16 children
January 28	27 children

Rain Forest Exotics  
January 10

Caroline Newell  
170 children and adults

Chinese Lanterns  
January 24

with Edwina  
35 children

Chinese Wall art  
January 14

with Edwina  
16 teens

### **PROGRAMS--Adult**

There were no programs scheduled in January

### **Meetings**

Bosque Commission: 1/8

Library Board: 1/8

Friends of the Corrales Library: 1/5, 1/26

Bicycle Pedestrian Advisory:

Harvest Festival meeting:

### **Library Hours**

The library was closed on January 19<sup>th</sup> to observe the birthday of Dr. Martin Luther King, Jr.

### **Library Personnel**

Total scheduled (desk) volunteer hours for the month of January, 2004: 358 hours.

Carla attended a workshop on library planning on January 27<sup>th</sup> at the New Mexico State Library in Santa Fe. Updating long-range plans, technology plans and Staff planning were all covered at the daylong event.

*many questions left 6/7 yrs ago*

## Library News

We are now keeping a count on computer users on the Gates computers. In January, there were a total of 532 users signed in.

The Friends of the Library held their annual meeting on January 26<sup>th</sup>. New officers are:

President: Rod Frechette, Vice President: David Harris, Secretary: Sue Ann Kirkby, Treasurer: Amy Steadman. Scott Sibbett is a new board member. *Sig Kelle* *Jan Bluske*  
*1st V* *scott*

In their annual report, the FOCL noted that \$3,875.00 had been spent on Children's programming in 2003.

Fundraising for the library in 2003 from book sales and generous donations totaled \$ 3,274.00.

This year, in October 2004, the library will celebrate the 25<sup>th</sup> anniversary of the library in La Entrada Park. The Friends of the Library are discussing ways to celebrate this event next fall.

① cord & plant 10 year service

② BOND USE - ADDITIONAL PARKING

PARKING LOT LIGHT NEAR BOND SHELL - OLD BOND \$ USED UP  
(\$600/700)  
↑  
BOND APPROVED

③ air conditioning - VICE SWAMP COOLER PROTECT BOOKS  
BREAKDOWN, WATER CONSERVATION

④ bump - at gate

⑤ 25th year for building

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registers to vote - less of members with  
no problem