

CORRALES COMMUNITY LIBRARY BOARD MEETING

MINUTES

March 11, 2004

I. Attendance.

Ginger Foote, Board President, called the meeting to order at 7:30 PM in the Library. All members were present. Also attending were Rod Frechette, Friends of the Corrales Library President; and Carla Spencer, Library Director.

II. Approval of Agenda.

The Board reviewed and accepted the Agenda.

III. Approval of the Minutes.

The Board amended and approved the January minutes.

IV. Librarian's Report.

Carla Spencer presented her January – December 2003 annual library report and February monthly report. The following summary is extracted from the Annual Report.

The library experienced more growth in 2003. The library circulation has increased by 20% over the previous year. New families are enjoying the library and the playground equipment. According to a report which shows where our patrons live, 71% are Corrales residents, 15% are Albuquerque residents and 11% are Sandoval county residents.

During 2003, planning continued for library improvements. Two bonds, from the State and County, will benefit our library over the next three years. Upgrading technical equipment will be one area for improvement in the library. The library and staff are meeting to pinpoint additional areas to improve the library. In 2004, long range planning will continue to be the focus for the library.

V. Other Business.

A. Pat Fletcher. Pat Fletcher will retire from the board after completing the current term.

B. Library Sign. The large wood library sign is now stored in the village public works yard to accommodate the old post office building renovation. The renovation was suspending but has now resumed. Arrangements should be made to contact the builder and coordinate reinstalling this sign.

C. Friends of the Corrales Library 25th year celebration. Rod Frechette, FOCL President described an ambitious 25th anniversary celebration program. FOCL will honor the early volunteers, with placards, historic displays, posters and pamphlets. FOCL will have a display and booth during the Harvest Festival and sponsor a library float in the 4th of July parade.


VI. Next Meeting.

The Board's next meeting will take place Thursday, April 8, 2004 at 7:30 PM in the Library.

VII. Adjournment.

There being no further business, the Board voted to adjourn at 8:30 PM.

Respectfully submitted



Bill Wible
Secretary

LIBRARIAN'S REPORT
FEBRUARY 2004
STATISTICS

	<u>February 2004</u>	<u>January 2004</u>	<u>February 2003</u>
Walk-ins:	2260	2532	2288
Registration:	43	64	60
Acquisitions:	228	254	163
Loss & Discard:	107	175	72
 Circulation			
Adult	1051	1076	1001
Juvenile	1250	1449	1047
YA	41	52	24
Periodical	50	44	50
Adult Media*	413	478	324
Inter-Library	5	2	4
Children's Media*	184	208	243
Southwest Room	68	50	67
In house Reference	188	229	185
TOTAL	3250	3588	2945

PROGRAMS--Children

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

February 4	16 children
February 11	14 children
February 18	19 children
February 25	16 children

Valentine Pinwheels with Edwina
February 14 61 children and adults

Magic Show! Pink Elephant
February 28 27 children

Colcha Embroidery with Edwina
February 18 16 teens

PROGRAMS--Adult

A discussion group on parenting, with Faye Tyroler, was held in the library on Tuesday, February 17th.

Meetings

Bosque Commission: 2/12

Library Board: 2/12

Friends of the Corrales Library: 2/2

Bicycle Pedestrian Advisory: 2/11

Harvest Festival meeting:

Italian Lesson meeting: 2/24

Library Hours

The library was closed on February 16th to observe Presidents' Day.

Library Personnel

Total scheduled (desk) volunteer hours for the month of February, 2004: 336 hours.

Edwina is scheduling monthly workshops with teenage students, offering special art projects. In April, there will be an open house to display their work in the library.

Library News

We are now keeping a count on computer users on the Gates computers. In February, there were a total of 448 users signed in.

The library has received eight surplus laptop computers from Intel to use with the wireless network in the library. A social event commemorating this new technology is planned on March 19th at 9:30 a.m. in the library. We are in the process of installing software and having the computers networked for the system.

The annual report for the library has been completed. Circulation statistics indicate a 20% increase in materials checked out of the library over the same period in 2002.

This year, in October 2004, the library will celebrate the 25th anniversary of the library at the La Entrada Park location. The Friends of the Library are discussing ways to celebrate this event next fall.

The Friends of the library have purchased a beautiful oriental rug for the non-fiction room in the library. The library also has a new leather reading chair in the magazine area.

In May, the State of New Mexico Library will have their kickoff for the Statewide 2004 Summer Reading Program at our library. First Lady, Barbara Richardson, will read to a classroom of children and refreshments will be served.

sumpth with new parking construction

*new parking lot lights
may & dept - new registration
laptop meat*