

## CORRALES COMMUNITY LIBRARY BOARD MEETING

### MINUTES

February 10, 2005

#### I. Attendance

President Ginger Foote called the meeting to order at 7:40PM in the library. Members present were Louis Baudoin, Kay Burgess, Nancy Kelbley, Michael Schoessler and Donna Wylie. Bill Wible was excused. Library Director Carla Spencer was also present.

#### II. Agenda The Board reviewed and accepted the agenda.

#### III. Minutes

The minutes of the January meeting were approved as corrected.

#### IV. Librarian's Report

- A. The Annual Report for the village is ready. Notable information includes:
  - There are 4,658 Registered Patrons;
  - 32,604 patrons visited the library;
  - Volunteers served 4,226 hours at the circulation desk. Additional volunteer hours were logged in Bar Coding, Processing, Cataloging, Overdues and Inter-library loans.
  - A total of 1,270 children participated in the Summer Reading Program.
- B. The music CDs have been received from the state. About 30 will be kept and the rest will be sold to purchase others for our collection.
- C. A \$2000 grant has been received from Intel for the summer reading program.
- D. Young adult programs are held once a month on Wednesday. The group made macramé necklaces and will do bead curtains next month.
- E. Bids closed February 10 for the RFP for the addition. Isaac Benton submitted the only bid.
- F. Technical training for the staff and funded by the state was held. Marsha Anderson, consultant in computer skills, conducted the training.

#### V. Other Business

- A. The FOCL Annual Meeting was held January 24, 2005. David Harris is the new president, replacing Rod Frechette, who is resigning. Other Board Members are Sue Ann Kirkby, Amy Stedman, Cheryl Graham, Heather Dickenson, Anna Powless, Liz Staley and Gail Joseph.
- B. The Library Board Guidelines were reviewed as required and are retained as they are written. The next review will be in 2008.
- C. The library received a request for the availability of our catalog on line. Nancy and Carla will check with the village to consider making a possible link.

VI. The next board meeting will be held on March 10, 2005.

VII. The meeting was adjourned at 8:20.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kay Burgess".

Kay Burgess, Secretary