

Corrales Community Library Board

Meeting Minutes

March 9, 2006

I. Attendance

President Ginger Foote called the meeting to order at 7:35 PM in the library. Members present were; Louis Baudoin, Kay Burgess, Nancy Kelbley, Bill Wible, and Donna Wylie Library Director Carla Spencer was also present. Michael Schoessler was excused.

II. Agenda

The Board approved and accepted the agenda.

III. Introduction of new FOCL president

Amy Steadman, new president of the Friends of the Library was introduced to the board members. She noted that there were three positions on the FOCL board open with six applicants. A new agenda for the year has not been set but a new membership drive is a possibility.

IV. Board Member resigns

Ginger reported to the board that Michael Schoessler has resigned from the library board. He is moving to Oregon. A letter thanking him for his service will be drafted.

IV. Minutes

Minutes of the February meeting were approved.

V. Librarian's Report

- A. Carla reported that the community survey would be placed on a web site to hopefully recruit more input from a wider variety of library users. She will try to coordinate with the FOCL newsletter to help get the word out to the community.
- B. Edwina Tafoya, the Children's Librarian, participated as a judge for the Cottonwood Montessori School. She enjoyed doing it and many of the children recognized her as from the library.
- C. Carla has been meeting with the construction company staff as well as Isaac Benton every other week. Isaac has provided Carla with a written account of what has been agreed upon in these meetings.
- D. The sprinkler control system was temporarily buried during the early construction period. Public works crew worked diligently and finally resolved the problem.
- E. Virginia Tietgens, the current gardener for the library, was rehired by FOCL.

- F. The former state librarian came by to visit the Corrales Library and see the new construction. He commented on how Corrales Library makes access to the Internet extremely easy for the patrons.
- G. Edwina Tafoya has been attending classes in library science and the issue came up regarding our Internet guidelines and the library's position on inappropriate use of Internet computers. Carla noted that there were guidelines in place for juvenile use of the Internet. Carla presented to the board Public Internet Workstation Guidelines document for comment.
- H. Carla will meet with the new mayor at a department heads meeting this Wednesday. The new mayor will tour each department and the library's tour is set for March 22nd.

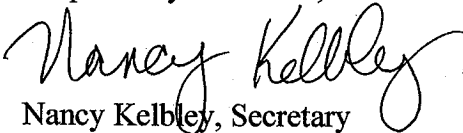
V. Other Business

Ginger noted that both Nancy Kelbley and Kate Burgess need to send a letter to the Mayor requesting they be re-appointed to the library board.

The next board meeting will be held on April 13, 2006

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,


Nancy Kelbley, Secretary

LIBRARIAN'S REPORT
FEBRUARY 2006
STATISTICS

	<u>February 2006</u>	<u>January 2006</u>	<u>February 2005</u>
Walk-ins:	2804	2248	2712
Registration:	52	48	43
Acquisitions:	240	271	298
Loss & Discard:	97	143	73
Circulation			
Adult	1038	1205	1081
Juvenile	1351	1303	1250
YA	78	76	56
Periodical	48	52	42
Adult Media*	498	518	522
Inter-Library	3	4	6
Children's Media*	220	237	253
Southwest Room	38	58	64
In house Reference	272	288	259
TOTAL	3546	3741	3533

PROGRAMS--Children

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

February 1	18 children
February 8	21 children
February 15	17 children
February 22	16 children

Sticker Art February 8	Edwina 11 teens
Valentine Craft February 11	Edwina 43 children
Bird Show! February 25	Exotics of the Rain Forest 85 children and adults

PROGRAMS--Adult

Meetings

Bosque Commission:	2/9
Library Board:	2/9
Friends of the Corrales Library:	2/6
Bicycle Advisory Commission:	
Corrales Harvest Festival:	2/1
Knitting group:	2/21

Library Hours

The library was not closed for any holidays in February.

Library Personnel

Total scheduled (desk) volunteer hours for the month of February, 2006: 336 hours.

Edwina volunteered to be a judge at the Rec Center for the Cottonwood Montessori Science Fair on February 24th.

Edwina Tafoya is continuing her Library Science studies on-line with Dona Ana Community College. A grant from New Mexico State Library is funding her classes.

Library News

We are now keeping a count on computer users on the Gates computers. In February, there were a total of 532 users signed in.

Carla met with Isaac Benton, architect for the teen room, and First Mesa Construction to get updates on the building project on February 7th and February 28th. There is a major snag with the location of the sprinkler system which was buried during excavation work and not marked properly for relocation. Public Works is troubleshooting and hopefully a solution will be found. Construction is to be completed in May.

Ben Wakashige, former New Mexico State Librarian, made a visit to the library in February. He was pleased to see the current construction project for the young adults.

The new president for the Friends of the Library is Amy Steadman. Three new board members will be selected in March. New ways of fundraising will be the focus this year.

New guidelines for using the public Internet computers are completed and will be reviewed by the library board in March.