

Corrales Community Library Board
Meeting Minutes
April 13, 2006

I. Attendance

President Ginger Foote called the meeting to order at 7:35 PM in the library. Members present were; Kay Burgess, Nancy Kelbley, and Donna Wylie. Library Director Carla Spencer was also present. Louis Baudoin and Bill Wible were excused.

II. Agenda

The Board approved and accepted the agenda.

III. Minutes

Minutes of the March meeting were approved as corrected.

IV. Potential Board Member

Mr. David Johnson was introduced as a perspective library board member to replace Michael Schoessler.

V. Librarian's Report

- A. A version of the library survey has been available on the web for the last two weeks. FOCL assisted in advertising the web site through its newsletter.
- B. A letter was received from a Mr. Frederick B. Hampton thanking the library for donating books to his Navaho Boy Scout troop. Carla noted that when the library receives multiple donations of various titles, these books are shared with other individuals such as Mr. Hampton. The letter included pictures of young scouts showing the Hillerman books that they were enjoying. Mr. Hampton is the leader of a scout group that has 111 members.
- C. The monthly report shows a marked increase in circulation. It was a long month with no holidays and many programs including music, school group visits and teen crafts.
- D. Edwina Tafoya, the Children's Librarian, attended a workshop sponsored by the State Library on this summer's reading program. Corrales will be using a fantasy theme this year.
- E. Edwina Tafoya submitted the annual grant proposal to Intel and received \$5,000.00, which is twice the amount the library usually receives. Edwina has plans to use part of this money to increase the young adult collection.
- F. Carla had a meeting with the new mayor. He particularly asked about the library's operating hours. In comparison to the North Valley Library, Corrales Library is open 42 hours to their 40 hours with significantly fewer staff. Corrales Library is open until 9:00pm on Tuesday and Thursdays which makes it possible for our evening

volunteers to donate their hours after work. Most libraries in the area close at 8:00pm.

- G. Construction continues to progress with the roof and outer stucco in place. Next week the interior drywall will go up and a banco built.
- H. Carla's office suffered more water damage from last week's short but strong rainstorm. Village staff came to fix the roof and will repair the interior damage.
- I. A question came up among staff about the web site "My Space" and whether or not to apply library policy to what people might display on their My Space site. Carla noted that the library policy would apply and she will look into adding language to the permission form for parents outlining that the My Space site is not operated by the library.

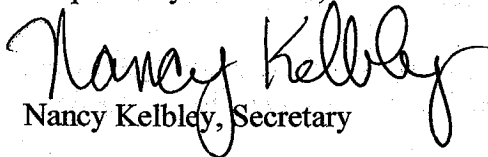
V. Other Business

- A. New FOCL board members include; Cynthia Marisiou, Terry Acuff and Jerry Whitlock.
- B. Kay Burgess asked Carla whether she could incorporate the computer use data into the first sheet of statistics noting comparisons between months.
- C. Election for this boards president, vice president, and secretary will take place in May.

The next board meeting will be held on May 11, 2006

The meeting was adjourned at 8:32 p.m.

Respectfully submitted,


Nancy Kelbley, Secretary

LIBRARIAN'S REPORT
MARCH 2006
STATISTICS

| | <u>March 2006</u> | <u>February 2006</u> | <u>March 2005</u> |
|--------------------|-------------------|----------------------|-------------------|
| Walk-ins: | 2935 | 2804 | 3310 |
| Registration: | 61 | 52 | 57 |
| Acquisitions: | 303 | 240 | 213 |
| Loss & Discard: | 117 | 97 | 61 |
| Circulation | | | |
| Adult | 1245 | 1038 | 1157 |
| Juvenile | 1680 | 1351 | 1454 |
| YA | 67 | 78 | 45 |
| Periodical | 85 | 48 | 47 |
| Adult Media* | 684 | 498 | 649 |
| Inter-Library | 4 | 3 | 4 |
| Children's Media* | 269 | 220 | 329 |
| Southwest Room | 48 | 38 | 56 |
| In house Reference | 345 | 272 | 294 |
| TOTAL | 4427 | 3546 | 4035 |

PROGRAMS--Children

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

| | |
|----------|-------------|
| March 1 | 18 children |
| March 8 | 21 children |
| March 15 | 22 children |
| March 22 | 30 children |
| March 29 | 27 children |

| | |
|----------------------------|--|
| Storytellers March 8 | with Edwina 4 teens |
| Silk Streamers March 11 | with Edwina 28 children |
| School Tours March 17 | Corrales Elementary 39 Kindergartners |
| Library visit March 17 | Home school group 10 children |
| Let's Dance March 25 | Bayou Seco 65 children and adults |
| Library visit March 30 | Rec center group 18 children |

PROGRAMS--Adult

On Wednesday, March 15th, Mary Ellen Capek discussed her new book, *Effective Philanthropy* in the library.

Meetings

| | |
|----------------------------------|------|
| Bosque Commission: | 3/9 |
| Library Board: | 3/9 |
| Friends of the Corrales Library: | 3/6 |
| Bicycle Advisory Commission: | 3/22 |
| Corrales Harvest Festival: | 3/1 |

Library Hours

The library was not closed for any holidays in March.

Library Personnel

Total scheduled (desk) volunteer hours for the month of March, 2006: 384 hours.

Edwina attended a workshop for the New Mexico State Summer Reading Program on March 1st in Santa Fe.

Library News

We are now keeping a count on computer users on the Gates computers. In March, there were a total of 700 users signed in.

The new teen addition will be completed in mid-May. Shelving has been moved temporarily to allow a new doorway to be built between the children's room and the new addition. The brick floor is completed and the drywall will be installed in the beginning of April. An open house is being planned when the new space is completed.

An informal study was done to compare hours of operation and staffing needs of libraries in Albuquerque. The North Valley Library, Griegos, Ernie Pyle and South Broadway libraries are all open 40 hours per week. The North Valley Library has five full-time librarians and four library pages with the assistance of two volunteers and an annual book budget of \$37,820. For comparison, Corrales Library is open 42 hours per week, with one full time librarian and three part-time librarians with sixty plus volunteers. The current book budget is \$8,500 from the General Fund. Our volunteers are a valuable resource for the successful operation of this library.

The library received a grant for the summer reading program from Intel for \$5,000. Edwina requested funding for purchasing new books for the young adult collection as part of the grant.