

Corrales Community Library Board  
Meeting Minutes  
March 12, 2008

I. Attendance

Vice President David Johnson called the meeting to order at 7:40 PM in the Library.

Members present: Louis Baudoin, Kay Burgess, Bill Wible, Donna Wylie,  
President Nancy Kelbly was excused. Librarian Carla Spencer was also present.

II. Agenda

The Board approved and accepted the agenda as presented.

III. Minutes

Minutes were approved and accepted.

IV. Librarian's Report (Please see attached report).

Items discussed that were not in the report include:

A. The board discussed the problems Carla reported in the Library News concerning ongoing difficulties with the Library server. She explained that computer hardware, not software has been the main culprit and a different company (Sun Microsystems?) may be employed to provide a solution.

B. The CCL web page continues to grow with the addition of a medical Database, several new links and a magazine database.

C. The New York Times Daily has been added to the Library's media circulation, paid for by FOCL.

V. Old Business

Repairs and maintenance to the Library's roof have been completed. Lighting improvements for the Children's Room are scheduled for the near future.

VI. New Business

No new business was brought before the Board.

The next Board meeting is scheduled for April 10, 2008. The meeting was adjourned at 8:35 PM.

Respectively submitted,



Louis Baudoin

LIBRARIAN'S REPORT  
FEBRUARY 2008  
STATISTICS

|                    | <u>February 2008</u> | <u>January 2008</u> | <u>February 2007</u> |
|--------------------|----------------------|---------------------|----------------------|
| Walk-ins:          | 2844                 | 4160                | 2728                 |
| Registration:      | 39                   | 57                  | 45                   |
| Acquisitions:      | 269                  | 203                 | 384                  |
| Loss & Discard:    | 38                   | 42                  | 32                   |
| <br>Circulation    |                      |                     |                      |
| Adult books        | 1061                 | 1213                | 1048                 |
| Juvenile books     | 1223                 | 1566                | 1481                 |
| YA                 | 75                   | 137                 | 100                  |
| Periodical         | 22                   | 15                  | 30                   |
| Adult Media*       | 580                  | 749                 | 599                  |
| Inter-Library      | 4                    | 12                  | 6                    |
| Children's Media*  | 138                  | 157                 | 205                  |
| Southwest Room     | 52                   | 53                  | 44                   |
| In house Reference | 409                  | 445                 | 302                  |
| TOTAL              | 3564                 | 4334                | 3815                 |

**PROGRAMS--Children**

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

|             |             |
|-------------|-------------|
| February 6  | 13 children |
| February 13 | 9 children  |
| February 20 | 17 children |
| February 27 | 22 children |

|                                     |                            |
|-------------------------------------|----------------------------|
| Chinese Dragons<br>February 2       | with Edwina<br>17 children |
| Flower power<br>February 16         | with Edwina<br>9 children  |
| Game Nights<br>February 5.12.19, 26 | Teen Room<br>60 students   |
| Tin Punching<br>February 13         | Ray Romero<br>13 teens     |

## **PROGRAMS—Adult**

### **Meetings**

Bosque Commission:

Library Board: 2/14

Friends of the Corrales Library: 2/4

Bicycle Advisory Commission: 2/27

Harvest Festival Committee: 2/20

Environmental Sub-Committee

Safe Routes to School Committee

### **Library Hours**

The library was not closed for any holidays in February.

### **Library Personnel**

Total scheduled (desk) volunteer hours for the month of February 2008: 342 hours.

Edwina attended a two day workshop designed to bring earth and space science into the library sponsored by the New Mexico State Library and the Lunar and Planetary Institute, a partner of NASA. Librarians met with NASA scientists and received training in related hands-on science inquiry activities.

## **Library News**

We are now keeping a count on computer users on the Gates computers. In February, there were a total of 790 computer users signed in.

There were 1,286 hits on the Library's website during the month of January.

Beginning in January, the library offered a World Book database on line for reference use from home. Patrons may access it from the library's webpage. It includes materials for kindergarten thru college age with maps, images and excerpts from books available. Erica is working with the Cottonwood Montessori School to provide a workshop to teachers on using the database.

The Friends of the Library had their annual meeting in the library on January 28<sup>th</sup>. A special program was featured with Jim Belshaw and Fred Harris speaking on writing and Political Science. It was a very entertaining evening.

The annual Silent Auction for the Friends of the Corrales Library will be held Sunday, April 27<sup>th</sup> at Village Pizza. Tickets are \$15.00 in advance and are available at the library.

Game board night continues to be popular with our teens on Tuesday evenings in the library.

The library has experienced problems with the server running the circulation and cataloging software. The most current backup of all library information went back one week and created a gap in records of books checked in or out during Valentine's week. Isacsoft, our vendor for the library software, is preparing a bid to purchase a server designed with a Linux operating system that will run much more efficiently than the Microsoft platform currently in use.