

## **Corrales Community Library Board**

### **Meeting Minutes**

**May 9, 2019**

#### **Agenda**

Jim Wright moved to approve with a second from Nora Scherzinger. Minutes were approved unanimously.

#### **April Minutes**

Nancy Kelbley moved to approve with a second from Nora Scherzinger. Motion carried unanimously.

**Community Input or Comments** – None received.

#### **Librarian Report:**

- Marian reviewed the April activities and statistics. Report is attached.
- The library did not attend the Volunteer Fair as we have plenty of volunteers at this time.
- Marian complemented Melissa on the good work done to prepare for the summer program.
- Marian will explore costs and funding for an art track to better accommodate the various art exhibits in the quiet room.
- The Board suggests FOCL consider engaging Corrales Art Partners to donate a piece of art for the Birthday Gala in October.

#### **Old Business**

- FOCL 40<sup>th</sup> Birthday Celebration – Lou and Liza provided updates regarding the Birthday Party in the Park, Gala, Bookshelf Donations, updated history pamphlet and Book Plate. Craig Nakamura attended on behalf of FOCL.
- Jim provided a Decision Log approved by the Board. Current log attached.
- Art Donation Policy - Jim provided a draft policy/letter for Board review. Lou will contact Suanne Derr and report back at the next meeting.
- Nancy provided a copy of a 2015 survey.

#### **New Business**

- Strategic Plan – After brief discussion, the Board wishes to dedicate most of the June meeting to discuss updates.

#### **Motion to Adjourn**

Jim Wright, 2<sup>nd</sup> from Nora Scherzinger, approved unanimously.

Next Meeting Date, June 13, 2019

Name	Attendance	Phone	Email
Ginger Foote	Absent	898-8122	gingerfoote@msn.com
Nancy Kelbley	Present	400-6388	nkelbley@yahoo.com
Lou Murphy	Present	(480) 993-9205	murphyL3@yahoo.com
Nora Scherzinger	Present	898-5377	nscherzinger@hotmail.com
Liza Volkmann	Present	340-7400	elizabeth.s.volkmann@intel.com
Kip Wharton	Present	890-8541	Walker.r.wharton@gmail.com
Jim Wright	Present	269-4283	jbwright@cybermesa.com

**LIBRARIAN'S REPORT**  
**April 2019**  
**STATISTICS**

	April 2019	March 2019	April 2018
Walk-ins	3,074	3,330	4,380
Registration	31	45	48
Acquisition	169	204	321
Loss & Discard	316	398	280
<b>Circulation</b>			
Adult Books	1,291	1,436	1,243
Juvenile Books	1,411	2,177	1,724
YA Books & Media	239	425	127
Digital Books	519	433	834
Adult Media	747	1,060	837
Inter-Library	4	10	5
Children's Media	171	328	412
Southwest Room	59	66	55
In house reference	211	413	820
Ukuleles	0	3	10
<b>TOTAL</b>	<b>4,648</b>	<b>6,236</b>	<b>6,067</b>

### **PROGRAMS-Children's Hosted by Melisa**

Story time (Wednesday @ 10:00 AM)

April 3	20 participants
April 10	6 participants
April 17	8 participants
April 24	10 participants

### **Code Club: Fridays 4pm**

April 5,12,19 & 26                    11 participants

**Class visits by Shining Star Pre-school, April 10 & 24                    26 participants**

### **PROGRAMS-All Ages hosted by Sandra**

April, <b>Saturday Library Stitch Club</b>	14 participants
April 4, 11, 18 & 25 <b>Cafè a las Seis</b> Conversational Spanish	53 participants (2 new members)
April 29 <b>Book Club</b> , Eleanor Oliphant is Completely Fine	15 participants

### **Meetings**

FOCL, April 8  
Library Board, April 11  
VCEC, April 12  
Franklin Circle, April 22

### **Library Hours**

The library was open 189 hours in April. We were closed Saturday, April 20 because of the Easter Egg Hunt.

### **Computer/Website/Wifi use**

The public computers had 236 uses.  
The website had 2,084 hits  
There were 55 wifi uses.  
The staff performed 130 technology assists.

### **Library News**

**Melisa** has set up three additional teen programs for Fridays in June and July. She contacted Ideum (the tech company across the street) and they will be giving a science program on June 28. She also contacted the Corrales Art Center and found two artists who will teach teen classes on calligraphy and "Iphone-ography" in July. She has been training teen volunteers to help with the Summer Reading Program.

**Brynn** has been weeding dvds. She added 25 dvds, 5 cds and 7 audiobooks, and her Facebook posts averaged 295 likes. She also fixed 22 discs, and her Tech Support class had two patrons. She created the dvd display Movies Celebrating Libraries.

**Sandra** trained two new volunteers and continues to train the help desk volunteers. She brought in home-made cookies for the volunteers the week of April 8-14. She attended the webinar Caring for Keepsakes, which gave useful information on preserving books and photos. Inventory is currently in Non-Fiction.

**Marian** arranged for Paul Wenzler to build a shelf to hold screen for digital flyers. She applied for two teen pages from the Sandoval County Summer Youth Employment. She is processing orders and invoices to meet the County Bond spending requirement by the end of May.

**Other notes:** The main panel of the library security system burned out early in the morning of April 26. The cleaning crew disconnected the system, and Professional Security Consultants installed a replacement on Monday the 29<sup>th</sup>.