



Village of Corrales Planning and Zoning Department

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APPLICATION FOR ACCESS/DRIVEWAY PERMIT

APPLICATION FOR PERMIT TO CONSTRUCT AN ACCESS OR MEDIAN OPENING ON PUBLIC RIGHT-OF-WAY

Application is hereby made by _____
(Owner of Property)

Number	Street	City	State	Zip Code
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To develop or redevelop a _____ with the
(Type of Development)

estimated driveway as listed above, for permission to construct () access(es), or () median opening(s) or to () modify or transfer an existing lawful access permit, and/or () to upgrade an existing illegal access to a lawful access at the following described location:

In the Village of Corrales in accordance with the attached plan or sketch. Work will commence on or about _____ and will require approximately _____ days.
(month, day, year)

The proposed driveway or median opening must be located, designed and constructed in accordance with **18.31.3 NMAC**, *State Highway Access Management Requirements and Village of Corrales ordinances*. A Drainage Structure (if applicable), will be required which owner agrees to furnish and hereafter maintain in good repair.

The applicant shall submit a construction traffic control plan for approval. The owner will protect, indemnify, and hold the Village of Corrales harmless from any injury or damage caused the owner, or third parties, by owner's failure to comply with the above. If this permit is granted, owner further agrees to comply with all conditions, restrictions, and regulations of the Village of Corrales and the NM Department of Transportation. An application for a **Excavation Permit** shall be submitted with this application for a permit to construct an access on public ROW.

If not constructed, this permit will expire six (6) months from the date of issue unless otherwise

noted and approved. The permittee shall notify the Village of Corrales of the pending construction at least a week prior to any construction, and upon completion, which shall be within 45 days of initiation of construction. The permittee, his or her heirs, successors-in-interest, assigns, and occupants of the property serviced by the access shall be responsible for the repair and maintenance of the access beyond the edge of the roadway including any drainage structures, and the removal of snow or ice upon the access even though deposited on the access in the course of the Village snow removal operations. Any work in Village right-of-way must be approved in writing by the Village prior to initiating the work.

Provide Written or google map of driveway plans (attach map showing location):

Applicant's Name (Print):

Applicant's Signature:

Date met with Public Works: _____ Initials _____ / _____

Official Use Only

Date Received: _____ Receipt No.: _____

Drive way Permit Fee \$150 ☐

Approved:

Public Works Signature:

Applicant's Signature: