



**Sandoval County Regional Emergency Communications Center  
Board Meeting  
Corrales Council Chambers  
4324 Corrales Rd.  
Corrales, NM  
January 30th, 2024  
10:00 AM**

**Minutes**

**Present**

JPA Board Members	Attendees
Chief Anthony Martinez, Corrales FD	Comm. Mgr. Jolene Madrid, SCRECC
Chief Victor Mangiacapra, Corrales PD	Comm. Asst. Mgr. Staci Tipton, SCRECC
Sheriff Jesse Casaus, Sandoval County	
Chief, Eric Masterson, Sandoval County FD	
Chief Stewart Steele, Rio Rancho PD	
Chief Jimmy DeFillippo, Rio Rancho FD	
Lt. Chuck Weaver, Santa Ana PD	
Chief Chris Stoyell, Bernalillo PD	
Chief Michael Legendre, Bernalillo FD	
Board members not in attendance	

- 1000 hrs, Meeting called to order
- Roll Call. Verification that Lt Chuck Weaver with Santa Ana PD has the authority to make decisions on Santa Ana PDs behalf.

### **Approval of Agenda**

- Chief Masterson motion to approve the agenda, second by Chief Stoyell.
- All members vote yes.

### **Approval of Last meeting minutes**

- Chief Masterson motion to approve minutes, second by Chief Stoyell.
- All board members vote yes.

### **Discussion, Consideration, and Approval of Open Meetings Act Resolution #24-001**

- Motion by Chief Masterson to approve resolution #24-001.
- 2<sup>nd</sup> by Lt. Weaver.
- Chief Martinez requests to amend “whereas upon adoption of resolution #69-21.1” add resolution #24-001. Chief Martinez requests an open discussion regarding each entity posting the council meeting dates and times at an open designated area of each entity’s choice.
- Chief Steele requesting verification as to whether resolution #24-001 was on the agenda for board members to read before this meeting.
- Chief Martinez advised it was, and verified with SCRECC Manager Madrid that she sent out the attachments and agenda to all board members before the meeting. Chief Martinez also advised that since he is the chair he has been utilizing the Corrales Clerk’s office to post the agenda items and meetings on the website and is doing his best to get it out to the public with what resources he does have.
- Chief Masterson suggested to also amend that meetings will be posted at 1500 Idalia, with “meetings will be posted at a public access point at the discretion of the entities.”
- Chief Masterson made a motion to make both amendments to the resolution.
- Chief Legendre seconds.
- All agencies vote yes, with Rio Rancho voting to abstain. Resolution Passes.

### **Discussion, Consideration, and Approval of Open Meetings Act Resolution Requesting the State Auditor to Conduct a Special Audit of the Sandoval County Regional Emergency Communications Center Resolution # 24-002**

- Chief Masterson advised that due to the separation of the City of Rio Rancho from the current JPA board, he is making a motion to approve resolution #24-002 which

requests a state auditor to do a special audit of the SCRECC which will help in moving forward with the changes that are coming. 2<sup>nd</sup> by Lt. Chuck Weaver.

- Chief DeFillippo passed out a letter from the state auditor (see attached,) and advised that since November, when the CoRR submitted their letter for separation from the JPA board, no actions have been taken by any entity within the board to talk about assets therefore it would be an unnecessary cost to the JPA board to hire an auditor.
- Chief Masterson requests to pass the resolution for hiring a state auditor now so that it is in place regardless of whether or not it occurs. Chief Masterson advised that having this in place may make the separation go faster and smoother in the next 17 months.
- Chief Steele for the record requested the name of the person that drafted resolution# 24-002. Chief Masterson advised it was drafted by County Manager Wayne Johnson.
- County Manager Johnson advised he did a rewrite of the resolution that was originally drafted by the County Attorney.
- Chief Steele passed out a letter to the board (see attached) that was sent from Mr. Johnson to the state auditor's office. Chief Steele requested verification on whether this letter was written on the JPA board's behalf and if so, how was this possible without a vote by all entities.
- Chief Martinez advised a lot is happening outside of the board that he is not privy to and that the board has not been officially notified that the CoRR is planning on separating. Chief Martinez believes that an audit would be the next step to take.
- Chief Steele requested verification of who sponsored resolution #24-002 and requested it to be on the agenda. Chief Masterson advised that the letter was not on behalf of the board but from the county to the state auditor. Chief Masterson was hoping that there would be a seamless transition and make sure there is no gap in service and a financial issue for both PSAPs. Sandoval County will fund the audit with no request for funds from the SCRECC. Chief DeFilippo wanted to make it clear that the state auditors' letter is in direct response to the county Manager's letter, and that it is not the responsibility of the JPA therefore it should be removed as an item. Chief Masterson advised the resolution authorizes the JPA to initiate the conversation from a board level regarding an audit.
- Masterson moves for a vote to pass resolution #24-002. All agencies vote yes with Rio Rancho voting no. Resolution passed.

### **SCRECC Center Updates and Discussion**

- SCRECC Manager Madrid advises that the CoRR budget timeline does not coincide with the JPAs budget therefore there will not be a budget update until mid-April.
- Location Based Routing (LBR) has been started by the FCC to improve wireless 911 routing. 911 will now route calls based on the caller's location and not the cell tower. T-Mobile has deployed LBR and will begin test calls on 1/31.

- Manager Madrid has reached out to the GIS departments of all entities to make sure that they have the necessary information from the state and Tyler Fossett regarding GIS and NextGen as well as the proper contact information.
- Update on the 911 outage that occurred. 13 out of the 15 lines were down. Lumen was able to repair three after troubleshooting and replacing equipment and lines that were not that old to begin with. This left the center with five lines. The CoRR electrician, IT, and Lumen worked together to locate the cause. There is no answer right now although all lines are operational. One of Lumens' main engineers will be here to assess the situation and look for a solution.
- Masterson requested an update on the code red errors that occurred which caused a delay in all agencies being notified of the outage. Manager Madrid advised that after speaking to Senior Supervisor Christy Gonzales, who is currently in charge of the code red system, there were two code red lists of which all agencies were not part of. All agencies have been added to one code red list so that this will not occur in the future.
- Masterson requested clarification on when the CoRR-approved budget will be finalized. Masterson proposed that the board have a budget meeting in March to discuss the CoRR proposed budget before it is finalized. Chief Martinez agrees that advising this would be a good idea so that each entity can take the proposed budget to their counsel and future budget meetings so that each agency can plan for that. Chief Steele advised he is not against having a meeting; however, contract negotiations are coming up which can affect the proposed budget; therefore, it may not be finalized until around May. Chief Martinez advised that since the separation is taking place there should be more meetings occurring, not just quarterly so that everyone is updated and knows what's going on.

### **Public Comment**

- Nothing

### **Open Discussion Among Members**

- Sheriff Casaus advised he does not think it's unreasonable to speculate that CoRR is hiding anything since they are resistant to the audit.
- Chief DeFillippo advised a state auditor was asked to perform an audit before the CoRR was given the opportunity to present capital funds and assets to the board. Chief DeFillippo advised that the CoRR is not opposed to opening their books and sending out the information, but it should be done so at the JPA meetings. Chief Defillippo advised a state audit should not be requested when as stated in the letter from the state auditor, this cannot occur due to the JPA not being a stand-alone entity.
- Chief Masterson requested an update on the final payment portion of the CAD and why it was removed from the agenda. Manager Madrid advised there was a problem with the invoice and a \$4,200 overcharge that is being removed. The SCRECC should be receiving an updated invoice soon which can be discussed at the next meeting.

- Chief Masterson requested to meet with SCRECC Management regarding bringing in a consultant to the SCRECC. Chief Masterson advised his goal is to make sure that both PSAPs can back each other up providing service to the citizens and make this a smooth transition for all parties involved.
- Chief Martinez will inform the board as he receives information regarding the separation etc. even if it means having special meetings. Chief Martinez wants to keep everyone informed and advised that if anyone has information that should be shared to let him know.

### **Announcements and Future Agenda Items**

- Chief Martinez talked about having a JPA budget meeting in March. Chief Defillippo advised April 15<sup>th</sup> would be the soonest as the final budget won't be passed until July when it goes to the governing body. Everything before that is just a proposed budget. Chief Martinez advised that the next JPA board meeting on April 23<sup>rd</sup> may be the best option.
- Chief Martinez advised that Telecommunications week is approaching April 14<sup>th</sup> through 20<sup>th</sup> and wanted to know if dispatch has any specific plans. Manager Madrid advised it is celebrated nationwide and is usually opened up to the staff to plan. Manager Madrid stated that whatever support the board wants to give is greatly appreciated. Chief Martinez advised Manager Madrid to keep the board in the loop on what will be taking place during that week.

### **Next Board Meeting**

- April 23<sup>rd</sup> @10 am at the Corrales Council Chambers

### **Adjournment**

- Lt Weaver motion to adjourn. Masterson so moved.