

# CORRALES COMMUNITY LIBRARY BOARD MEETING

## MINUTES

April 8, 2004

### I. Attendance.

Ginger Foote, Board President, called the meeting to order at 7:30 PM in the Library. All members were present. Also attending was Carla Spencer, Library Director.

### II. Approval of Agenda.

The Board reviewed and accepted the Agenda.

### III. Approval of the Minutes.

The Board amended and approved the March minutes.

### IV. Librarian's Report.

Carla Spencer presented her March 2004 library report. The following items of interest were extracted from the librarians report.

**A. Intel Grant.** In response to a grant request prepared by Edwina Tafoya, the Intel Foundation has awarded the library \$2000.00 for the Summer Reading Program.

**B. Parking Site.** The Corrales budget planners are considering a special fund for planning and constructing an expanded parking for library and village Public Park.

### V. Other Business.

**A. Library Sign.** The large wood library sign now stored in the village public works yard will require a metal support frame to replace rotted wood frame as well as preserving the wood and painting the lettering.

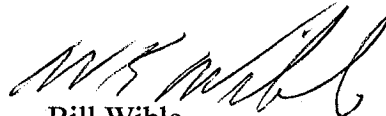
### VI. Next Meeting.

The Board's next meeting will take place Thursday, May 13, 2004 at 7:30 PM in the Library.

VII. Adjournment.

There being no further business, the Board voted to adjourn at 8:30 PM.

Respectfully submitted

A handwritten signature in cursive script, appearing to read 'W B Wible', written in dark ink.

Bill Wible  
Secretary

**LIBRARIAN'S REPORT  
MARCH 2004  
STATISTICS**

|                    | <u>March 2004</u> | <u>February 2004</u> | <u>March 2003</u> |
|--------------------|-------------------|----------------------|-------------------|
| Walk-ins:          | 2825              | 2260                 | 2176              |
| Registration:      | 56                | 43                   | 56                |
| Acquisitions:      | 220               | 228                  | 199               |
| Loss & Discard:    | 141               | 107                  | 49                |
| <br>Circulation    |                   |                      |                   |
| Adult              | 1182              | 1051                 | 1028              |
| Juvenile           | 1510              | 1250                 | 1167              |
| YA                 | 60                | 41                   | 40                |
| Periodical         | 37                | 50                   | 37                |
| Adult Media*       | 472               | 413                  | 368               |
| Inter-Library      | 3                 | 5                    | 3                 |
| Children's Media*  | 287               | 184                  | 280               |
| Southwest Room     | 109               | 68                   | 50                |
| In house Reference | 215               | 188                  | 207               |
| TOTAL              | 3875              | 3250                 | 3180              |

**PROGRAMS--Children**

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

|          |             |
|----------|-------------|
| March 3  | 18 children |
| March 10 | 35 children |
| March 17 | 30 children |
| March 24 | 28 children |
| March 31 | 23 children |

|                              |   |
|------------------------------|---|
| Leprechaun craft<br>March 13 | with Paula Kinchen<br>36 children and adults  |
| Tales and Trails<br>March 27 | Bob and Liz Kanegis<br>37 children and adults |
| Bead Stringing<br>March 10   | with Edwina<br>12 teens                       |

### **PROGRAMS--Adult**

A discussion group on parenting, with Faye Tyroler, was held in the library on Tuesday March 30th.

### **Meetings**

|                                  |      |
|----------------------------------|------|
| Bosque Commission:               | 3/11 |
| Library Board:                   | 3/11 |
| Friends of the Corrales Library: | 3/1  |
| Bicycle Pedestrian Advisory:     | 3/10 |
| Harvest Festival meeting:        |      |
| Water Task force:                | 3/4  |

### **Library Hours**

The library was not closed for any holidays in March.

### **Library Personnel**

Total scheduled (desk) volunteer hours for the month of March, 2004: 384 hours.

Edwina is scheduling monthly workshops with teenage students, offering special art projects. In April, there will be an open house to display their work in the library.

## **Library News**

We are now keeping a count on computer users on the Gates computers. In March, there were a total of 616 users signed in.

The library has received eight surplus laptop computers from Intel to use with the wireless network in the library. A social event commemorating this new technology was held on March 19<sup>th</sup> at 9:30 a.m. in the library. Intel sponsored the event with catering supplied by the Calico Café. Future planning includes installing word processing on the laptops for instruction in the library.

In May, the State of New Mexico Library will have their kickoff for the Statewide 2004 Summer Reading Program at our library. First Lady, Barbara Richardson, will read to a classroom of children and refreshments will be served.

The Friends of the Library have released a newly formatted newsletter. The current issue will include interviews with several volunteers in the library. A special thanks to Michelle Frechette for her work on the newsletter.

The New Mexico Library Conference will be in Las Cruces on April 21<sup>st</sup> through April 23<sup>rd</sup>.

Intel Foundation has awarded our library with a grant of \$2,000.00 for the Summer Reading program this summer. We thank Edwina for her work submitting the grant.