

Corrales Community Library Board

Meeting Minutes

March 10, 2011

I. Attendance

President Nancy Kelbley called the meeting to order at 7:05 PM in the Library. Members present: Louis Baudoin, Kay Burgess, Ginger Foote, David Johnson and Donna Wylie. Jerome Goss was excused. Librarian Carla Spencer was also present.

II. Agenda

The Board approved and accepted the agenda as presented.

III. Minutes

Minutes were approved as presented.

IV. Librarian's Report (Please see attached report)

Items discussed that were not in the Librarian's report include:

A. Carla spent some time reviewing the process involved with actually getting on board with **Biblionix**. A window of time must be appropriated so the current CCL data can be "migrated" from **Bibliomondo** (the previous vendor) into the new system. How long this might take is at issue because the library system must be shut down.

B. There was also news concerning the subscription to **OVERDRIVE**, the company delivering online books and materials to CCL. Carla reports that the first set of materials is arriving very soon and will be made available immediately.

V. New Business

No new business was brought before the Board.

VI. Old Business

No old business was brought before the Board.

The next Board meeting is scheduled for April 14, 2011 at 7 pm.

The meeting was adjourned at 7:45 PM.

Respectively submitted,

A handwritten signature in dark ink, appearing to read 'Louis Baudoin', with a long horizontal flourish extending to the right.

Louis Baudoin

**LIBRARIAN'S REPORT  
FEBRUARY 2011  
STATISTICS**

|                    | <u>February 2011</u> | <u>January 2011</u> | <u>February 2010</u> |
|--------------------|----------------------|---------------------|----------------------|
| Walk-ins:          | 3012                 | 2956                | 3120                 |
| Registration:      | 35                   | 56                  | 39                   |
| Acquisitions:      | 248                  | 312                 | 333                  |
| Loss & Discard:    | 182                  | 150                 | 244                  |
| Circulation        |                      |                     |                      |
| Adult books        | 1317                 | 1440                | 1430                 |
| Juvenile books     | 1537                 | 1544                | 1522                 |
| YA                 | 261                  | 281                 | 358                  |
| Periodical         | 27                   | 23                  | 57                   |
| Adult Media*       | 1263                 | 1413                | 1229                 |
| Inter-Library      | 4                    | 3                   | 4                    |
| Children's Media*  | 269                  | 259                 | 246                  |
| Southwest Room     | 45                   | 46                  | 57                   |
| In house Reference | 480                  | 495                 | 605                  |
| TOTAL              | 5203                 | 5504                | 5508                 |

**PROGRAMS--Children**

Story time with Edwina's story time friends (Wednesday, 10:00 AM):

|             |                 |
|-------------|-----------------|
| February 2  | 18 participants |
| February 9  | 23 participants |
| February 16 | 13 participants |
| February 23 | 20 participants |

|                                      |   |
|--------------------------------------|---|
| Valentines!<br>February 12           | with Edwina<br>35 children                          |
| Henna Hands<br>February 9            | with Edwina<br>17 teens                             |
| Shakespeare and Music<br>February 26 | Sean Etigson and friends<br>74 children and parents |
| Game night<br>February 1, 8, 22      | with Edwina<br>36 teens                             |
| Do it Up!<br>February 15             | With hairdresser Andy<br>8 ladies                   |

### **PROGRAMS—All ages**

The Saturday Stitch Club had a meeting in the library on Saturday, February 12th. There were fifteen ladies in attendance. The library will host the meetings on the second Saturday of each month.

### **Meetings**

|                                  |      |
|----------------------------------|------|
| Bosque Commission:               | 2/10 |
| Library Board:                   | 2/10 |
| Friends of the Corrales Library: | 2/7  |
| Water Advisory Board:            | 2/17 |
| Equestrian Advisory Committee:   |      |

### **Library Hours**

The library was closed February 21<sup>st</sup> to observe Presidents' Day.

### **Library Personnel**

Total scheduled (desk) volunteer hours for the month of February 2011: 336 hours.

There was a webinar with Overdrive to begin the process of designing the database for the e-audio/e-book collection on February 1<sup>st</sup>.

There was a meeting with the Corrales, Placitas and Jemez Springs librarians on February 11<sup>th</sup> to prepare forms for the e-book/e-audio book database with Overdrive.

### **Library News**

We are keeping a count on computer users on the Gates computers. In February, there were a total of 700 computer users signed in.

There were 2,207 hits on the Library's website during the month of February.

Planning for a new automation system for the library is continuing. Biblionix, a vendor in Texas, is the top choice by the library staff for ease of use for volunteers and low annual fees. The project will be funded with the 2006 Sandoval County bond. The migration should begin in March.

Edwina submitted a grant proposal with Intel for the summer reading program. She was notified that the library would receive a \$6,000 grant. Congratulations to Edwina for a successful proposal.

Bob Serier, a local wood worker, is designing display shelves to go on the wall behind the circulation desk. These shelves will feature library programming and featured "Staff Pics".