

## **Corrales Community Library Board**

### **Meeting Minutes**

**April 11, 2019**

#### **Agenda**

Ginger Foote moved to approve with a second from Jim Wright. Minutes were approved unanimously.

#### **March Minutes**

Lou Murphy moved to approve with a second from Ginger Foote. Motion carried unanimously.

**Community Input or Comments** – None received.

#### **Librarian Report:**

- Marian reviewed the March activities ad statistics. Report is attached.
- The Corrales Village Severe Weather Policy was distributed.
- Marian reviewed the budgets and library bond fund revenues.

#### **Old Business**

- FOCL Alignment – Craig Nakamura and Kitty Tynan attended on behalf of FOCL. The Boards would like to have a working session with the agenda to be determined. Liza, Marian and Lou will work with Craig and another FOCL Board member to develop an agenda, date and time.
- 40th Anniversary Plan Update – Kitty Tynan provided an overview of the events to be held to celebrate the 40<sup>th</sup> anniversary of the library. They include a book plate, a donation book shelf similar to the December giving tree, updated history pamphlet, an August Birthday Party in the park and a Gala in October. Kitty, Liza, Lou and Linda Wilson are the core committee. Other volunteers will be requested as plans are developed.
- Board Decision Record- Jim Wright tabled for the next meeting
- Nancy Kelbley completed scanning all the old minutes. Lou will identify a place to store the minutes.

#### **New Business**

- Art Donation Policy – A former patron contacted Library staff about making an art donation. The artists are well known Taos artists. Although the value of the art is unknown there are challenges to accepting any art. Examples include the terms of will, insurance requirements, security, possible resale restrictions and overcrowding. Lou will contact Village staff and report back. Jim will outline a process based on his experience at UNM.
- Strategic Plan – This is a hold over from last fall. Nora suggested the Board give Marian time to get acclimated and then invest the time on an updated plan.
- Nancy will provide a copy of a survey previously conducted.

Meeting was adjourned.

Next Meeting Date, May 9, 2019

Name	Attendance	Phone	Email
Ginger Foote	Present	898-8122	gingerfoote@msn.com
Nancy Kelbley	Present	400-6388	nkelbley@yahoo.com
Lou Murphy	Present	(480) 993-9205	murphyL3@yahoo.com
Nora Scherzinger	Absent	898-5377	nscherzinger@hotmail.com
Liza Volkmann	Present	340-7400	elizabeth.s.volkman@intel.com
Kip Wharton	Absent	890-8541	Walker.r.wharton@gmail.com
Jim Wright	Present	269-4283	jbwright@cybermesa.com

**LIBRARIAN'S REPORT**  
**March 2019**  
**STATISTICS**

	March 2019	February 2019	March 2018
Walk-ins	3,330	2,860	4660
Registration	45	43	64
Acquisition	204	152	355
Loss & Discard	398	86	177
<b>Circulation</b>			
Adult Books	1,436	1,661	1471
Juvenile Books	2,177	2,091	1367
YA Books & Media	425	455	125
Digital Books	433	415	765
Adult Media	1,060	1,000	1026
Inter-Library	10	0	9
Children's Media	328	288	413
Southwest Room	66	59	49
In house reference	413	234	740
Ukulele's	3	7	n/a
<b>TOTAL</b>	<b>6,236</b>	<b>5565</b>	<b>6067</b>

### **PROGRAMS-Children's Hosted by Melisa**

Story time (Wednesday @ 10:00 AM)

March 6 14 participants

March 13 26 participants

March 20 12 participants

March 27 18 participants

### **Craft Club: 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays**

March 6 Tissue paper bowls 13 participants

March 20 Paper mâché lampshades 9 participants

### **Code Club: Fridays 4pm**

March 1,8,15, 22 & 29 11 participants

### **PROGRAMS-All Ages hosted by Sandra**

March 9, **Saturday Library Stitch Club** 18 participants

March 7, 14, 21 & 28 **Café a las Seis** Conversational Spanish 61 participants

March 25 **Book Club**, Buffalo for the Broken Heart 14 participants

**Pysanki Workshop** March 27 17 participants

### **Meetings**

Corrales Historical Society, March 7

FOCL, March 11

Library Board, March 14

Franklin Circle, March 25

Equestrian Advisory Commission, March 28

### **Library Hours**

The library was open 186 hours in March.

### **Computer/Website/Wifi use**

The public computers had 260 uses.

The website had 2,050 hits

There were 53 wifi uses.

The staff performed 136 technology assists.

### **Library News**

**Melisa** hosted two more Craft Clubs featuring paper mâché techniques, both of which got an enthusiastic response from the attendees. She has begun to incorporate more music and dance activities into the story hour.

**Brynn** added 18 new dvds, including some of the award winners, and 5 music cds. She also updated the adult Community Readers collection. Our Facebook page got 13 new likes, and the average post had 281 likes.

**Sandra** spent 98 hours training desk workers, making sure they are aware of our online resources, and also updated the volunteer emergency contact forms.. The inventory is currently in the Nonfiction section. She has been giving our pens for volunteer recognition, and she presented Pam and Gary Bild with a certificate

honoring their years of service. She has been contacted by Kay Hunt's daughter regarding a donation of art to the library. We have referred this matter to the Board.

**Marian** attended a meeting with the Sandoval County Bond Counsel to get the documents for the 2018 bond. She has begun spending, with the goal of reaching \$15,000 by early June, to meet the State's requirements for local spending.